



Variety Care, Inc.
3000 N. Grand Blvd.

Oklahoma City, OK 73107-1818

In accordance with Sections 25 O.S. § 304 (3) of the Oklahoma Government Code Portions of this meeting may be held in closed session.

Agenda for August 26th, 2019 Board Meeting

- I. Roll Call and Call to Order.....A. Dunn, Board President and M. Martin, Board Secretary
- II. Patient Stories by.....Mickey Phan, Director of Pharmacy
- III. Consent Agenda.....A. Dunn, Board President
All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member would like to remove an item for individual consideration. The consent agenda consists of the discussion, consideration and approval of the following items:
 - Correction and/or Approval of the July 29th, 2019 Meeting Minutes
 - Review of Written Directors reports as listed: Executive Vice President and CFO, Executive Vice President Personnel and Compliance, Chief Medical Officer, Chief Operating Officer, Policy Report

For Approval:	None.	
For Review:	<u>Accounting Recognition Concepts</u>	<u>Financial Risk Management</u>
	<u>Accounts Payable</u>	<u>Fixed Assets and Inventories</u>
	<u>Bank Reconciliation</u>	<u>Gants Management</u>
	<u>Billing and Collections</u>	<u>Health Center Program Budgeting</u>
	<u>Billing Transactions Related to Government Requirements</u>	<u>Internal Control</u>
	<u>Capital Expenditures</u>	<u>Journal entries</u>
	<u>Cash and Investment Management</u>	<u>Online Electronic Payments, Bill Pay Service</u>
	<u>Cash Handling Policy</u>	<u>Operational Budgeting</u>
	<u>Cash Receipts</u>	<u>Other Accounts Receivables</u>
	<u>Chart of Accounts</u>	<u>Other Fiscal Liabilities</u>
	<u>Check Signing Authority</u>	<u>Patient Payments</u>
	<u>Confidentiality and Maintenance of Finance Records</u>	<u>Patient Registration</u>
	<u>Conflict of Interest – Finance</u>	<u>Petty Cash</u>
	<u>Cost Allocation</u>	<u>Procurement Policy</u>
	<u>Credit</u>	<u>Reimbursements</u>
	<u>Fee Schedule Policy</u>	<u>Sliding Fee Discount Program Policy</u>
	<u>Financial Institutions</u>	<u>Time and Effort Policy</u>
	<u>Financial Management and Accounting</u>	<u>Use of Company Issued Credit Cards Policy</u>
	<u>Financial Performance Review</u>	<u>Variety Care Co-Pay Waiver</u>
	<u>Financial Personnel Training</u>	<u>Supplies and Equipment</u>
For Revisions:	None.	
For Archive:	None.	

- Policies For Review
 - a. MOTION: Discussion and Possible Board Action: Approve the Consent Agenda
- IV. CEO Report.....L. Carmichael, CEO
 - a. DPI (Dramatic Performance Improvement) update
 - b. MOTION: Discussion and Possible Board Action: Approval of collection of signatures for Medicaid expansion ballot initiative.
 - c. MOTION: Discussion and Possible Board Action: Approve the 2020 holiday schedule
 - d. MOTION: Discussion and Possible Board Action: Approve adding 4000 W Reno Ave, Oklahoma City, OK 73107 location to scope
 - e. MOTION: Discussion and Possible Board Action: Approve adding Putnam North Family Medical Center at 11220 N. Rockwell Ave., Oklahoma City, OK 73162 to scope
 - f. MOTION: Discussion and Possible Board Action: Recommendation from CMO for privileging of the following providers:
Initial Credentialing Recommendation:
 - Rhonda Sparks, MD
 - Jacob Epperson, LPC
 - Melanie Hutchinson, DO

- Harperminder Chawla, MD

Re-Credentialing Recommendation:

- Tram Nguyen, PA

g. Review of the Disaster Response and Recovery and Continuity Plan.

- V. Committee Reports.....A. Dunn, Board President
- a. Executive.....A. Dunn, Board President
 - i. Appoint the committee chairs
 - b. FinanceJ. Deck, Board Treasurer
 - i. MOTION: Discussion and Possible Board Action - Approval of items over \$25,000 if needed.
 - ii. MOTION: Discussion and Possible Board Action: Accept financials as presented
 - iii. MOTION: Discussion and Possible Board Action: Approval loan with BancFirst
 - c. Foundation.....L. Carmichael
 - i. Diamond Donor event and Bertha Levy Award for Service or Health Advocacy
 - d. Governance.....D. Nevard, Committee Chair
 - i. MOTION: Discussion and Possible Board Action: Approval of the by-law's amendments presented to the board in July.
 - e. Business Development..... A. Lasser, Committee Chair
 - f. Quality and Risk Management.....M. Acuña, Committee Chair
 - See CMO Report
 - Report from the July 30, 2019 CQI meeting
 - g. Report of (VCS, VCB) by J. Deck, President of VCS, VCB Boards – Subsidiaries of Variety Care.
 - h. Personnel.....J. McCurdy, Committee Chair
- VI. Board Chair Report.....A. Dunn, Board President
- a. Volunteer board members to update any members not present
 - b. What have we done to make quality health care affordable and accessible or advance our strategic plan?
- VII. Announcements
- a. Next board meeting September 23rd, 2019
 - b. Diamond Donor November 7th, 2019 at 6:30 p.m. at the home of Paul and Leigh Ann Albers 6609 NW Grand Blvd - Oklahoma City, Ok 73116
- VIII. New Business
- IX. MOTION: Adjournment